

Shade Structure Checklist

From Design to Install Made Easy



Forever Redwood is a one-stop shop—integrating carpentry, architecture, and engineering. We'll work with you to create the shade structure of your dreams.

A typical shade structure project takes 2 to 4 months to complete, from quote to installation. The checklist below will get you started!



WHAT TYPE OF SHADE STRUCTURE WORKS FOR YOU?

Shade Structures can be divided roughly into 4 types:

Pergolas are open roofed structures that provide varying degrees of shade but allow rain through. Generally the sides are open but they can be customized with privacy panels or solid walls:

<https://www.foreverredwood.com/pergolas-gazebos/garden-pergola-kits.html>

Pavilions are closed roof structures that provide 100% shade and are waterproof. Generally the sides are open but they can be customized with privacy panels or solid walls:

<https://www.foreverredwood.com/pergolas-gazebos/outdoor-pavilion-kits.html>

Gazebos and Cabins are also closed roof structures that provide 100% shade and are waterproof but they generally have solid walls with doors and windows and are fully private. Some gazebos have partially open walls with railings:

<https://www.foreverredwood.com/pergolas-gazebos/wood-gazebo-kits.html>

The typical cabin is a fully insulated structure with finished external and internal walls like this:

<https://www.foreverredwood.com/the-palo-alto-backyard-cabin.html>

Arbors are also open roofed structures that provide varying degrees of shade that allow rain through, but they generally have posts only on one axis or are smaller than pergolas:

<https://www.foreverredwood.com/pergolas-gazebos/wood-arbor-kits.html>

Other terms are used for Shade Structures such as Ramadas or Trellises. Ramadas are a type of hybrid Gazebo/Pavilion and Trellises are a type of Pergola. All Shade Structures can be designed and built any size you like and customized per your instructions.



LET US KNOW YOUR GOALS

Let us know what type or style of shade structure you have in mind. Are you planning a new hardscape, pool, sound system, or outdoor kitchen? Let us know that too. Any of our models can be customized to be free standing or attached to your home or business.

Already have a custom design? Send it over! We'll make it happen.



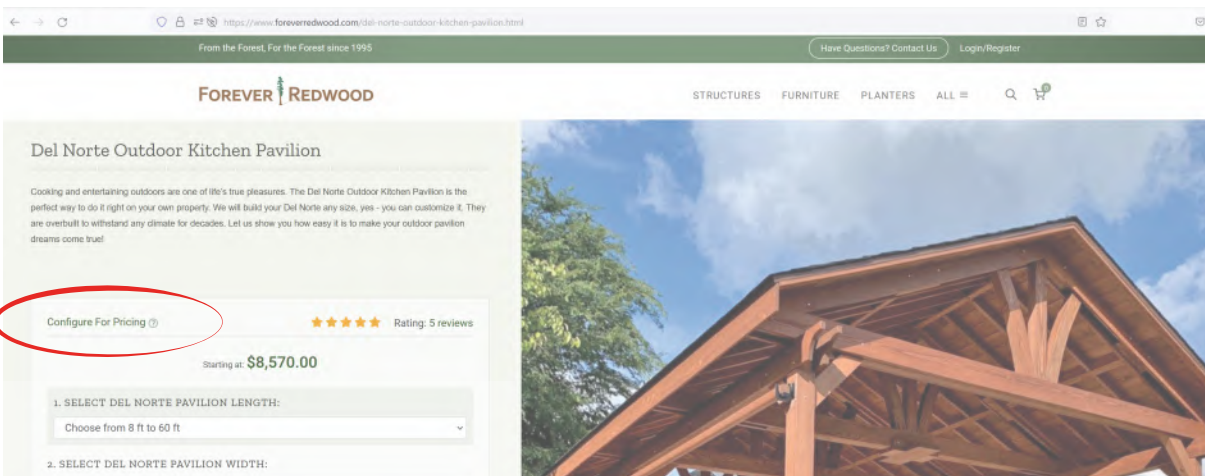
LOCATION & PHOTOS

Please email your zip code along with photos of the area you've designated for your shade structure to info@foreverredwood.com. Two photos from different angles will suffice. Please also include the approximate dimensions of your structure.



REVIEW PRICING OPTIONS

Determine pricing for any structure, including our assembly service, using the "Configure for Pricing" widget at the top right of the product page.



Starting with #1, select your preferences from each of the design options (length, width, privacy panels, etc). Depending on the product, you'll need to make three to six selections. The "Help Me Choose" links next to each dropdown explain the options. After all selections are made, your pricing will be calculated.

Once you've completed the drop down menu selections and generated a price, the "See Options" button is activated. This reveals additional options, such as post height and finish details.

To receive a formal quote, click "Add to Cart." Open the shopping cart, and click "Proceed to Check Out." Fill out your contact information (see illustration below).

If you'd like us to assemble your shade structure, select "Add White Glove."

Finally, select "Request Quote" in the payment section as below...

Secure Checkout

REGISTER GUEST LOGIN

General Information

FIRST NAME LAST NAME
E-MAIL
COMPANY
ADDRESS 1
ADDRESS 2
ZIP CODE CITY
COUNTRY STATE
TELEPHONE

My delivery and billing addresses are the same.

Shopping Cart

Product Name	Quantity	Total
Del Norte Outdoor Kitchen Pavilion - No Wall Privacy Panels - (MOST POPULAR) x 14 ft x 14 ft		
Wood Grade & Warranty: California Redwood (15-yr Warranty) - MOST POPULAR		
Fascia Board for Gutters: No, Thank you		
Post Height: 9 ft - (MOST POPULAR)		
Electrical Wiring Trim Kit: No, Thank you		
Post Decorative Trim: No post decorative trim (standard post) - (MOST POPULAR)	1	\$18,630.00
Post Anchoring: No thanks, I don't need anchors or trim boxes		
Accessory Bases & Shelving: No Ceiling Fan Base - (MOST POPULAR)		
Heavy Duty Curtain Rods & Stainless Steel Hangers: No Curtain Rods - (MOST POPULAR)		
Sealant: Transparent Premium Sealant - (RECOMMENDED)		
Sub-Total:		\$18,630.00
Standard (ships in 9 weeks) - Most Popular:		\$1,454.40
White Glove (Complete Delivery & Assembly):		\$6,900.00
Total:		\$26,984.40

Enter your coupon here

Shipping Methods

Free Shipping (ships in 15 weeks) - \$0.00
 Discounted Shipping (ships in 12 weeks) - \$727.20
 Standard (ships in 9 weeks) - Most Popular - \$1,454.40
 Priority (ships in 6 weeks) - \$2,424.00
 Rush (ships in 3 weeks) - \$4,040.00

Payment Methods

Credit Card / Debit Card
 Wire / ACH Transfer (3% Discount)
 eCheck (1% Discount)
 Request Quote
 Check

Additional Options

Split your order into 3 installments.
 Add White Glove (complete delivery and assembly of this order) for \$6,900.00.

If you have questions or prefer we prepare your quote, you can phone (866-332-2403) or email us at info@foreverredwood.com.



ORDERING & TIMELINE TO DELIVERY

Quotes are good for 60 days. Orders above \$7,500 are split in thirds with a 1/3 deposit to get started. Orders over \$100,000 require a 20% deposit. You can pay by credit card or check, but for big ticket items, the most popular method is to save 3% off your entire order by choosing the Wire Transfer (or ACH Transfer) payment method.

Want to reactivate a past quote? Email info@foreverredwood.com and we'll restart the process. If your quote is more than 60 days old, we may need to adjust the pricing.

Once we receive payment, a Design Engineer will be assigned to your project from our Engineering Department. They will work with you over email until you are satisfied with your drawings and give us the green light to build. Working with your engineer over the phone is also an option, but it is best to keep a paper trail of the changes to be sure that everyone is on the same page. This phase typically takes 2 to 4 weeks.

Once you sign off on your drawings, the shipping timeline starts. For updated shipping information please visit: <https://www.ForeverRedwood.com/shipping>

We recommend our free shipping option if you are in the early stages of planning or if your project has a long lead time (like ordering in the fall for next spring).



START NOW! EVEN IF YOU DON'T HAVE IT ALL FIGURED OUT. DO A FACETIME CALL TO HELP GET MORE INFORMATION

It's not necessary to have all the details nailed down before you start the process. You just need some idea of your preferred design style and estimated size. During the design phase of your order, we'll help you fine-tune your ideas or even go in a different direction.

If you want to talk to someone in real time while at the location of the eventual structure, we can get on a FaceTime call with you so you can show us the area and we can offer real-time input on sizing and overall questions. Just email or call us to request the FaceTime call.

Once your design is nearing completion, if you are not 100% sure about the dimensions or any detail, we can send one of our carpenters to check the details with you. We don't charge for this service because you are already a customer, but, it does result in a one or two week delay, until we have a crew in your area.



EXPLORE OUR SHADE STRUCTURE GUIDE

Below is the link to our Shade Structure Guide, an expansive, easy-to-read ebook full of photos, drawings, and how-tos. It highlights everything we have learned about shade structure projects since the 1990s and will help you understand the process, gather ideas, and see all the options and details available:

<https://www.foreverredwood.com/media/pdf/ForeverRedwood-Brochure-EverythingPergola.pdf>



ASSEMBLY OPTIONS—DIY OR WHITE GLOVE?

Prior to shipping, we fully assemble each of our shade structures to confirm that all parts fit perfectly. The structure is finely sanded and sealed per your instructions and ships complete with stainless steel anchoring and assembly hardware. Customized assembly instructions are included. If you'd like to see what assembly is like, you can download representative assembly instructions for any product by clicking on the Assembly & Care tab located below the product photos on any product page.

- **DIY:** For moderately-sized structures (up to 400 sq ft), our customers often choose to save money by assembling themselves. Assembly time varies based on size, style, and circumstances. For example, a standard 400 sq ft pergola with an existing concrete pad can usually be assembled in one day or less. However, a pavilion under 400 sq ft which needs footings can take three to five days.

We recommend at least three people for the assembly process, though more may be needed for larger structures. In general, larger structures require more people and more time. If you have assembly questions, give us a call!

- **WHITE GLOVE ASSEMBLY:** Our White Glove option is a complete onsite assembly and anchoring service. The cost varies between 25% and 35% of the structure's overall cost depending on the options and product you choose. It includes all materials (footings work, concrete, equipment rental if needed, roofing materials if needed, etc.). Learn more about White Glove Assembly Service [here](#).



DO I NEED A PERMIT FOR MY SHADE STRUCTURE?

Not everyone needs a permit. We recommend checking online with your local building department to learn what rules apply.

Some localities don't require permits. Others make the process easy. Some are more bureaucratic. In hurricane and earthquake-prone areas, you'll likely be asked for structural documentation to prove that you meet local code.

If you do decide to pull a permit, we can secure all the structural documentation for you. This will add at least three weeks to the design process. For structures up to 500 sq ft, the cost rarely exceeds \$2,500. Your final approved design drawings will be sent to a licensed structural engineer in your state. They will prepare three copies of signed and stamped Structural Drawings Calculations and footings specifications. You will take two copies to the permitting office and retain one copy for your records.



BUILDING AND SHIPPING YOUR ORDER

Once you give us the green light to build, we will send your order to the shop floor and document the entire building process. You will receive daily photos: first from the cutting and assembly rooms, then from the sanding and sealing departments, and lastly from the packaging area. Our shipping department will send tracking information once your order ships.

We ship from San Diego, CA. Structures less than 15 ft maximum length or width usually ship in one or two crates by LTL carrier. Larger structures ship in dedicated trucks or our own trucks. If you choose to have our team do the assembly work (White Glove Assembly), we will coordinate delivery to your home or business. If you are assembling yourself and have special needs for your delivery, let us know.



PAYMENT TIMELINES

First Installment — To begin design work, we require a 1/3 deposit.

Second installment — Once you complete the design phase and give us the green light to build, the second installment (construction deposit) is due. If you used a credit card for your first installment (design deposit), we will use the same card on file for the construction deposit. If you paid by wire or check, we'll ask you to send in the next installment. If there were design changes, you'll receive an updated invoice after design approval for your review.

Final Installment — The final installment is paid when your shade structure ships.

Note: If you choose to have Forever Redwood do the assembly work (White Glove Assembly), 50% of the assembly cost is due when the crew arrives. The balance is due when the assembly work is completed.

For larger orders, our money saving wire transfer payment method is popular. It costs us an additional 3% to process credit card payments. If you pay via wire transfer, we pass the 3% savings on to you. See more on the payment options at checkout.

Please let us know if we can help in any other way. Our Shade Structure Guide is a much-loved, well-researched ebook which will support you in making the best decisions for your planned investment. We look forward to hearing more about your project.

Thank you!

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